

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT**

**1919 B Street, Marysville, CA 95901**

**District Office (Conference Room #1)**

**BOARD MEETING ~ BOARD OF TRUSTEES**

**February 9, 2021**

**AGENDA**

**Participation Available Via Teleconference**

**Phone Number: 1-669-900-9128 (San Jose)**

**Meeting ID Number: 929 2842 3075**

**For those viewing but not participating, the open session  
livestream can be found at:**

**<https://youtu.be/bOKBed3T7EM>**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 24 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].**

**OPEN SESSION**

**5:30 P.M. ~ REGULAR MEETING**

**CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

Mr. Randy L. Rasmussen, President

Mr. Gary J. Criddle, Vice President

Ms. Alisan R. Hastey, Clerk

Mr. Doug F. Criddle, Trustee Representative

Mr. Jeff D. Boom, Member

Mr. Frank J. Crawford, Member

Mr. Randy L. Davis, Member

**PLEDGE OF ALLEGIANCE**

Gary Criddle, Vice President to the Board of Trustees.

## **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

### **COMMENTS FROM BOARD MEMBERS**

#### **OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ Marysville Unified Teachers' Association
- ♦ Operating Engineers Local Union #3
- ♦ California School Employees' Association #326 and #648
- ♦ Association of Management and Confidential Employees
- ♦ Supervisory Unit

#### **PUBLIC COMMENTS**

**(NOTE: For teleconference meetings, please submit Public Comment card located on the district webpage at [www.mjusd.com](http://www.mjusd.com) under "Board" before the board meeting begins.)**

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

(Public Comments – continued)

#### *How do I get an item placed on a meeting agenda for discussion?*

If members of the public wish to have an item agendized for discussion or action, it must be a "matter directly related to school district business" (Education Code 35145.5). You must submit a letter describing the issue to be agendized in as much detail as possible to the Superintendent. The request must be received no less than nine business days prior to a regularly scheduled board meeting. The Board and/or Superintendent will determine how and when to agendize the request.

### **SUPERINTENDENT'S REPORT**

#### **SUPERINTENDENT**

##### **1. APPROVAL OF MINUTES**

- ♦ Minutes from the regular board meeting of 1/26/21.
- ♦ Minutes from the special board meeting of 2/3/21.

**MOTION**

##### **2. CONSENT AGENDA**

The Board is requested to approve the Consent Agenda items under **Technology Department, Educational Services, Purchasing Department, Categorical Programs, Buildings and Grounds Department, Personnel Services, and Business Services.** Please refer to details where these items are described fully.

**MOTION**

## **TECHNOLOGY DEPARTMENT**

### **1. CONTRACT WITH TEC-COM FOR THE LINDHURST HIGH SCHOOL PROJECTOR REMOVAL AND REPLACEMENT PROJECT**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Tec-Com for the Lindhurst High School projector removal and replacement project in the amount not to exceed \$55,350.

#### ***Background~***

Lindhurst is replacing 40 aging projectors with new interactive laser projectors. The installation will include some electrical work needed to move the location of some of the projectors.

#### ***Financial Impact~***

General Fund 01 - LHS Title I Funds

#### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 1-3.

## **EDUCATIONAL SERVICES**

### **1. AGREEMENT WITH EDUCATION ADVANCE, INC. FOR CARDONEX IMPLEMENTATION FOR SECONDARY SCHOOL SITES**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Education Advance, Inc. for the Cardonex Platform and implementation in the amount not to exceed \$44,652.

#### ***Background~***

Cardonex is a program that allows secondary schools to streamline the master scheduling process reallocating hundreds of hours of counselor and administrative time back to student intervention. The program increases student first choice course requests allowing students wider access to a broad course of relevant study. The platform also allows better allocation of human resources.

#### ***Financial Impact~***

General Fund 01 - LCAP Supplemental Concentration Funds - Ed. Services

#### ***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 4-10.

## **PURCHASING DEPARTMENT**

### **1. PURCHASE ORDERS PROCESSED**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for December 2020.

#### ***Background~***

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders has been provided for Board review. The report is sorted by location and includes a fund recap with change order detail.

(Purchasing Department/Item #1 – continued)

***Financial Impact~***

None

***Recommendation~***

Recommend the Board ratify the purchase order transactions. See Special Reports, Pages 11-24.

**CATEGORICAL PROGRAMS**

**1. GRANT AWARD NOTIFICATION — EDUCATION FOR HOMELESS CHILDREN AND YOUTH AMENDMENT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the Education for Homeless Children and Youth Program grant award notification to reflect an increase in funding in the amount of \$4,500 for a new total of \$29,500.

***Background~***

The Board accepted the Education for Homeless Children and Youth Program grant award notification in the amount of \$25,000 at the 8/25/20 board meeting. The district received the grant award notification on 1/27/21 in an email requesting the signed award be returned to CDE ASAP. It was determined to return the signed notification before being agendaized for Board approval on 2/9/21 to avoid jeopardizing the funding.

***Recommendation~***

Recommend the Board accept the amended grant award notification. See Special Reports, Pages 25-26.

**BUILDINGS AND GROUNDS DEPARTMENT**

**1. AGREEMENT WITH CS3, LLC INSPECTIONS FOR THE ARBOGA TK-8 EXPANSION/CONVERSION (PROJECT #8196)**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with CS3, LLC Inspections for the Arboga School TK-8 expansion/conversion project in the amount not to exceed \$237,000.

***Background~***

Inspection services will take place for the duration of the project. The scope of services includes, but not limited to, the following: consultant shall be fully responsible for contracted inspection of the work during the construction in accordance with the approved plans, specifications and addendums issued, daily inspection reports and all other required reports will be provided for the districts records, preparation of the final punch list with the architect or engineer of record, deviation log, and semi-monthly reports will be provided to the district and architect or engineer of record. All records shall become the districts property at the completion of the project.

***Financial Impact~***

Fund 25 - Developer Fees

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 27-30.

## **PERSONNEL SERVICES**

### **1. CERTIFICATED EMPLOYMENT**

**Danielle M. Neufeld**, Teacher/CDS, temporary, 2020-21 SY

**CONSENT**  
**AGENDA**

### **2. CERTIFICATED RESIGNATIONS**

**Leah W. Campbell**, Teacher/YFS, personal reasons, 6/4/21

**Lindsey N. Choate**, Teacher/EDG, personal reasons, 6/4/21

**Diane L. Harris**, Counselor/FHS, retirement, 6/4/21

**Rebekah A. Hood-Sava**, Teacher/MCAA, personal reasons, 6/4/21

**David F. Kistler**, Teacher/BVS, retirement, 6/4/21

**Griselda Madrid**, Permit Teacher/Child Development, retirement, 6/30/21

**Elizabeth B. Pires**, Teacher/COR, personal reasons, 6/4/21

**Jill W. Segner**, Principal/CLE, retirement, 6/30/21

**Brian D. Spiritosanto**, Teacher/YGS, personal reasons, 6/4/21

**Linda L. Streng**, Teacher/FHS, retirement, 6/4/21

**Stephen L. White**, Teacher/MHS, retirement, 6/4/21

**CONSENT**  
**AGENDA**

### **3. CLASSIFIED EMPLOYMENT**

**Ashley D. Gallardo**, Preschool Para Educator/ARB, 3.75 hour, 10 month, probationary, 1/28/21

**Justin J. Noreen**, HS-Campus Security Officer/DO, 8 hour, 12 month, probationary, 1/4/21

**Julie A. O'Dell**, Clerk II/YFS, 3.5 hour, 10 month, probationary, 2/1/21

**CONSENT**  
**AGENDA**

### **4. CLASSIFIED RESIGNATIONS**

**Carol A. Clark**, Nutrition Site Manager I/JPE, 8 hour, 10 month, retirement, 6/30/21

**Danya R. Hairell**, Health Aide II/DO, 8 hour, 10 month, personal, 2/12/21

**Joan L. Noel**, Para Educator/YFS, 6 hour, 10 month, retirement, 6/30/21

**Jennifer Passaglia**, Director of Fiscal Services/DO, 8 hour, 12 month, other employment, 2/19/21

**Gail L. Rogers**, Para Educator/BVS, 3.75 hour, 10 month, retirement, 6/30/21

**Connor A. Schuy**, Para Educator/MCK, 6.5 hour, 10 month, other employment, 1/29/21

**Susan F. Vincent**, Para Educator/DOB, 3.75 hour, 10 month, retirement, 6/30/21

**Catrina L. Zimmer**, Para Educator/MCK, 6 hour, 10 month, other employment, 2/5/21

**CONSENT**  
**AGENDA**

### **5. JOB DESCRIPTION: SUPERVISOR OF FISCAL SERVICES**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the job description for Supervisor of Fiscal Services, an exempt position.

**CONSENT**  
**AGENDA**

#### ***Background~***

Given the changing and increasing needs to account and report for the many funding sources, support schools and departments, and oversee the complexities to ensure fiscal solvency, while complete auditing requirements, staff has discussed restructuring supervisory duties in a way that supports adding a new position to the Business Services Department.

(Personnel Services/Item #5 – continued)

Under the general direction of the Director of Fiscal Services, the Supervisor, in this exempt position, performs complex auditing, budgeting, accounting, and analysis of budget and financial information and procedures. Assists with the administration accounting principles and practices throughout the organization to ensure consistency and accuracy of records. Directs and supervises business staff including evaluation of job performance. Functions as the Director of Fiscal Services in the absence of the Director.

In consideration of the high value placed on the responsibilities and complexities of the services performed by the Fiscal Services Department, there is a great need to restructure and organize in a way that creates a more sustainable staffing situation.

***Financial Impact~***

General Fund Budget - Unrestricted; Salary and Statutory cost  
(\$125,574 - \$156,460)

***Recommendation~***

Recommend the Board approve the position. See Special Reports, Pages 31-34.

**6. JOB DESCRIPTION: SUPERVISOR OF HEALTH AND WELLNESS**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify the job description for Supervisor of Health and Wellness, an exempt position.

***Background~***

Most anyone would agree this ever-evolving COVID environment has added multiple layers of oversight, protocols, requirements, and countless imputing into databases to generate reports. The metrics, of course, provide for making qualitative decisions reflecting and lower transmission rates, direct contacts (and recoveries), and minimizing infections throughout district properties. Not lost on all of us is the responsibility to share the oversight load. The load, however, deepens and widens, as more layers are added, and our chief and foundational responsibility—student growth and learning—inadvertently appears to be less of a priority. Fortunately, federal Coronavirus Aid, Relief, and Economic Security Act (CARES) funds, along with federal Elementary and Secondary School Emergency Relief (ESSER) funds may help provide for the creation of a key oversight position that will spearhead much of the effort requiring the district to meet stringent COVID-19 protocols for protection, reporting, and helping to ensure student and staff health, while minimizing/slowing the spread of transmission within our schools and departments.

**CONSENT  
AGENDA**

(Personnel Services/Item #6 – continued)

Under general direction of the Director of Program Services, the Supervisor of Health & Wellness shall provide technical, specialized, consultative, advisory, and planning services in the Student Services Department; plan, organize, develop, recommend, evaluate health services and prevention programs, processes and procedures; serve as a resource to school sites and Student Services Department in the assigned area of specialization; conduct special studies, meetings and in-services; monitor legislation and provide interpretation and guidance; perform related duties as assigned. Day-to-day supervision of Health Clerks, Health Aides 1, and Health Aides 2.

In consideration of the high value placed on student and staff safety, ensuring safe working conditions, and promoting healthy lifestyles for all, while endeavoring to promote safe return to in-person instruction, it merits considering a position for a key employee, who is trained, equipped, and connected to the health services industry.

***Financial Impact~***

CARES Act and ESSER Funds - Restricted; Salary and Statutory cost  
(\$112,589 - \$139,938)

***Recommendation~***

Recommend the Board ratify the position. See Special Reports, Pages 35-37.

**BUSINESS SERVICES**

**1. DONATIONS TO THE DISTRICT**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donations:

**A. EDGEWATER ELEMENTARY SCHOOL**

- a. Lori Guy donated two Kindles valued at \$100.
- b. Gary Criddle donated legos and a backpack with a water bottle valued at \$80.
- c. Ron and Laurie Andrade donated six DIY organizer kits valued at \$104.

**B. ELLA ELEMENTARY SCHOOL**

- a. Leadership Yuba-Sutter donated two cabinets fully stock with new clothes, shoes, and undergarments for students valued at \$4,000.

**C. FOOTHILL INTERMEDIATE SCHOOL**

- a. Pizza Round-Up donated 100 mini pizza certificates valued at \$625.
- b. Collins Lake donated 100 kids ice cream cone certificates valued at \$250.

**D. MJUSD**

- a. Dr. Michael Stewart Olsen donated \$500 from the Wilamette Fund.

**CONSENT  
AGENDA**

(Business Services – continued)

**2. CONTRACT WITH RYLAND SCHOOL BUSINESS CONSULTING FOR THE BUSINESS SERVICES DEPARTMENT**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify the contract with Ryland School Business Consulting for the Business Services Department in the amount not to exceed \$45,000.

***Background~***

Ryland School Business Consulting will provide financial and business office services at the hourly rate of \$175 for Principal and \$160 for Staff professional services and for travel time. These services will support the functions of the fiscal department as needed until the Director of Fiscal Services position is filled.

***Financial Impact~***

General Fund 01 - Business Services

***Recommendation~***

Recommend the Board ratify the contract. See Special Reports, Page 38.

❖ **End of Consent Agenda** ❖

**NEW BUSINESS**

**BUILDINGS AND GROUNDS DEPARTMENT**

**1. CONTRACT WITH AMS.NET, INC. FOR THE ELLA ELEMENTARY SCHOOL CLOCK AND INTERCOM REPLACEMENT PROJECT**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with AMS.Net, Inc. for the Ella Elementary School clock and intercom replacement project in the amount not to exceed \$59,905.55.

***Background~***

Install and provide all cabling for new speakers and clocks for the intercom system at Ella Elementary School. The clocks and intercom system is failing and needs to be replaced.

***Financial Impact~***

General Fund 01 - Technology

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 39-47.



## **STUDENT SERVICES**

### **1. REOPENING SCHOOLS IN THE 2020-21 SCHOOL YEAR**

### **MOTION**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve resuming the phasing in of in-person blended instruction as follows while continuing to provide in-person instruction to specialized student populations:

- \* Preschool through 2<sup>nd</sup> grade (2/23/21).
- \* 3<sup>rd</sup> and 4<sup>th</sup> grades (3/2/21).
- \* 5<sup>th</sup> and 6<sup>th</sup> grades (3/9/21).
- \* Secondary schools phasing in ten days after Yuba County is in the red tier for five consecutive days.

#### ***Background~***

On 7/17/20, the Governor issued an executive order mandating all school districts serving counties under the state's COVID-19 watch list to open the year utilizing distance learning until the county remains off the watch list for at least 14 consecutive days. On 10/6/20, Yuba County exited the "purple" tier of the state's COVID-19 dashboard and entered the less restrictive "red" tier, which removed the county from the state's COVID-19 watch list. Yuba County remained off the COVID-19 watch list through 10/20/20 permitting all Yuba County schools to reopen for in-person blended learning on 10/21/20 or thereafter as long as the metrics for Yuba County remain in the level of the tier system for in-person instruction on the state's blueprint. Public health officials recommend schools open in a prudent, measured, rational, and patient approach to prevent the "yo-yo" effect.

At the 10/13/20 board meeting, the Board approved the MJUSD 2020-21 Pandemic School Reopening Plan, discussed options for returning to in-person instruction, and directed staff to agendize school reopening dates.

At the 10/27/20 board meeting, the Board approved the following school reopening dates to transition students back onto campus for in-person instruction through the blended learning model:

- \* Preschool through first grade beginning on 11/12/20 with one additional grade level added each week thereafter through fifth grade.
- \* Secondary grades (6-12) beginning on 1/5/21.

On 11/16/20, Dr. Phuong Luu issued guidance directing all Yuba-Sutter elementary schools to immediately "pause" phasing in of grade levels and reverting all Yuba-Sutter secondary schools to distance learning. As a result, MJUSD elementary schools paused the phasing in of in-person blended instruction at first grade.

As of 12/4/20, Dr. Luu's pending public health guidance recommended reverting all elementary grades to distance learning due to the dire Yuba-Sutter area COVID-19 transmission and hospitalization rates.

(Student Services/Item #1 – continued)

At the 12/4/20 emergency board meeting, staff recommended and the Board approved reverting all elementary school grade levels, including preschool, to distance learning beginning 12/7/20 through 12/18/20 pending Dr. Phuong Luu's public health advisory given the dire Yuba-Sutter area COVID-19 transmission and hospitalization rates. Please note that this recommendation does not impact the district's continuing responsibility to provide certain in-person services to students in special groups (e.g., special education, English-Language Learners, and foster and homeless youth).

Based on public health guidance, at the 12/15/20 board meeting, the Board approved rephasing-in elementary grade levels and opening secondary schools when public health officials permit schools to resume in-person blended instruction and to continue providing services to the district's special populations. Until that time, all grade levels are currently receiving distance learning instruction. Through daily communication with the Yuba County Public Health Department, the district is continually monitoring the situation and providing stakeholders with updates. At each board meeting, the Board will review the situation and plan accordingly.

On 12/23/20, Dr. Phuong Luu, Bi-County Public Health Officer, addressed a letter to all Yuba-Sutter school board members and school superintendents strongly recommending all Yuba and Sutter County K-12 schools continue distance learning until spring 2021, with exceptions for special student populations to resume in-person learning via cohorts. The rationale for this governance stems from Yuba-Sutter COVID-19 test positivity rates, case rates, hospitalization rates, and ICU capacity ranking the worst, or among the worst, in the state.

On 1/14/21, the California Department of Public Health published COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 schools in California, 2020-21 School Year. This guidance is a public health directive that applies to all public and private schools operating in California. Under operative executive orders and provisions of the California Health and Safety Code, schools must comply with orders and guidance issued by the California Department of Public Health and relevant Local Health Departments (LHDs) to limit the spread of COVID-19 and protect public health.

At the 2/3/21 special board meeting, the Board discussed options for the MJUSD to reopen elementary schools and open secondary schools for schoolwide in-person blended instruction, while continuing to provide in-person instruction to specialized student populations.

### ***Recommendation~***

Recommend the Board approve resuming the phasing in of in-person blended instruction as follows while continuing to provide in-person instruction to specialized student populations:

- \* Preschool through 2<sup>nd</sup> grade (2/23/21).
- \* 3<sup>rd</sup> and 4<sup>th</sup> grades (3/2/21).
- \* 5<sup>th</sup> and 6<sup>th</sup> grades (3/9/21).
- \* Secondary schools phasing in ten days after Yuba County is in the red tier for five consecutive days.

## ADJOURNMENT



NEXT REGULAR BOARD MEETING – February 23, 2021 – 5:30 P.M.

### **SCHOOL BOARD MEETING FORMAT**

#### **What is a School Board Meeting?**

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

#### **Notification of Meetings**

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at [www.mjUSD.com](http://www.mjUSD.com).
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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